**COMMISSIONERS' COURT**
**COUNTY OF ANDREWS**
**201 N. MAIN, ROOM 107**
**ANDREWS, TX**

**REGULAR MEETING MINUTES**

**October 28, 2025**
**09:00 AM**

**COUNTY JUDGE**
Sam H. Jones
**COMMISSIONER PRECINCT 1**
Kerry Pack
**COMMISSIONER PRECINCT 2**
Mark Savell
**COMMISSIONER PRECINCT 3**
Vernon (Buddy) Hobbs
**COMMISSIONER PRECINCT 4**
Jim Waldrop

1. **CALL TO ORDER**

   Commissioners' Court met in a Regular Meeting on October 28, 2025, with Judge, Sam H. Jones, presiding and with the following members present:
   Commissioner Pack, Commissioner Savell, Commissioner Hobbs, and Commissioner Waldrop.
   Vicki Scott, County Clerk and Ex-Officio Clerk of the Commissioners' Court of Andrews, Andrews County, Texas.

   This meeting was held in the Commissioners' Courtroom and via video conferencing through Zoom Feed.

   Judge Jones called the meeting to order at 9:00 AM, and the following business was conducted:

2. **INVOCATION**

3. **PLEDGE OF ALLEGIANCE US/TEXAS**

4. **PUBLIC FORUM:**

   Open the floor for public forum. (Public comments, announcements and presentations will be limited to a maximum of three (3) minutes, unless a member of the Court requests additional time for the presenter.)

5. **AUDITOR REQUEST:**

   5.1. Outside Audit Engagement Letter, Patty Driver

   Discuss and consider approving Boring & Co., PC to perform the County's outside audit engagement for the fiscal year ended September 30, 2024, and authorizing the County Judge to sign the Audit Engagement Letter.

   Motion made by Commissioner Hobbs and duly seconded by Commissioner Pack.
   ALL VOTED AYE

   5.2. Auditor's Office, Patty Driver

   Discuss and consider reviewing the Auditor's office delegation of duties and personnel.

   No item was presented for consideration.

6. **ADULT PROBATION REQUEST:**

   6.1. Change Orders, Corina Whitehead

   Discuss and consider approving the Change Orders from Pharr & Company regarding the Adult Probation renovation project, including a grille credit on submittals of $163.00, replacement decking for $861.28, and a float slab on interior slab and rubber mats for $1,300.65.

   Motion made by Commissioner Savell and duly seconded by Commissioner Hobbs to approve the Change Orders #004, 005, and 006. To be paid from the General Fund 005.
   ALL VOTED AYE

7. **GOLF COURSE REQUEST:**

   7.1. Contract

Discuss and consider approving a contract with Bedscapes, LLC to cover labor, materials, and housing for two weeks relating to maintenance and repairs at the Golf Course.

Motion made by Commissioner Pack and duly seconded by Commissioner Hobbs to approve the contract, an estimate in the amount of $37,000. To be paid from the Capital Improvement Fund 015.
ALL VOTED AYE

8. **HEALTH DEPARTMENT REQUEST:**

8.1. Charity Care Policy, Gordon Mattimoe

Discuss and consider approving the updated Charity Care Policy for the Health Department.

Motion made by Commissioner Savell and duly seconded by Commissioner Hobbs.
ALL VOTED AYE

9. **LEGACY FUND 47 REQUEST:**

9.1. Wreaths

Discuss and consider approving the request from the Daughters of the American Revolution (DAR) for $5,000.00, to purchase Christmas wreaths for placement on the graves of Veterans, as recommended by the Legacy Committee. To be paid from Fund 47.

Motion made by Commissioner Waldrop and duly seconded by Commissioner Savell.
ALL VOTED AYE

10. **LIBRARY REQUEST:**

10.1. Monthly Report, Paige Bowman

Hear a presentation regarding the monthly report for September 2025.

11. **RECREATION CENTER REQUEST:**

11.1. Interlocal Agreement, Kerry Pack

Discuss and consider approving the Interlocal Agreement between Andrews County and the Andrews Independent School District (AISD) for the use of a portion of the school property as a staging area during the construction of the Andrews Recreation Center (ARC).

Motion made by Commissioner Pack and duly seconded by Commissioner Savell.
ALL VOTED AYE

12. **SHERIFF'S DEPARTMENT REQUEST:**

12.1. Grant Agreement

Discuss and consider approving the Grant Agreement between the Andrews County Sheriff's Department and the Texas Comptroller of Public Accounts, awarded under Senate Bill 22 passed in the 88th Legislature, to aid rural sheriff's offices with salary assistance and equipment, in the amount of $350,000.00, effective from the date signed by the Comptroller through September 30, 2026.

Motion made by Commissioner Pack and duly seconded by Commissioner Hobbs.
ALL VOTED AYE

13. **SUBDIVISION REQUEST:**

13.1. Final Plat, Vicki Scott

Discuss and consider approving the final plat known as Rancho Villegas, a Private Subdivision, a 14.38 acre tract, being a replat of 2.98 acres out of Lot 15, Orson Subdivision, 10.34 acres out of Lot 25, Orson Subdivision #2, and a 1.07 acres out of an undeveloped right-of-way abandoned by Commissioners' Court on July 30, 2024.

Motion made by Commissioner Pack and duly seconded by Commissioner Savell.
ALL VOTED AYE

14. **AUDITOR REPORTS:**

14.1. Budget Amendments

Discuss and consider approving the various budget amendments for the 2024-2025 and/or

2025-2026 Budget Year under Local Government Code Section 111.010(d).

No amendments were presented.

14.2. Financial Obligations

Discuss and consider approving the financial obligations and payroll payments for Andrews County and cancel all warrants.

Motion made by Commissioner Savell and duly seconded by Commissioner Waldrop.
ALL VOTED AYE

15. **EXECUTIVE SESSION**

As authorized by the Texas Government Code Chapter 551, the Commissioners' Court of Andrews County, Texas reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed, but not limited to, as they may relate to Section 551.071 (Consultation with Attorney), Section 551.072 (Real Property), Section 551.0725 (Contract Being Negotiated), Section 551.073 (Gifts and Donations), Section 551.074 (Personnel Matters), Section 551.0745 (Personnel Matters Affecting County Advisory Body), Section 551.076 (Security Devices), and Section 551.087 (Economic Negotiations). In the event that the Court adjourns into Executive Session, unless otherwise specifed on the agenda, the Court will announce any other parties who are authorized to be present during the deliberations in the Executive Session and will announce under what section of the Texas Government Code the Commissioners' Court is using as its authority to enter into Executive Session. Take action as necessary.

Motion made by Commissioner Pack and duly seconded by Commissioner Waldrop to enter Executive Session as authorized by the Texas Government Code Chapter 551 to consult with Attorney about pending or contemplated litigation or settlement offers, pursuant to Section 551.071(1) and economic negotiations, pursuant to Section 551.087.
ALL VOTED AYE

Motion made by Commissioner Savell and duly seconded by Commissioner Waldrop to adjourn the Executive Session and return to the Regular Meeting.
ALL VOTED AYE

No action was taken.

16. **MOTION TO ADJOURN**

Motion made by Commissioner Waldrop and duly seconded by Commissioner Hobbs to adjourn the meeting.
ALL VOTED AYE

Attest:



Andrews County Clerk
November 06, 2025, 07:27 AM